



MODERN SLAVERY POLICY

DEFINITIONS

Future Office Limited considers that modern slavery encompasses:

- Human trafficking;
- Forced work, through mental or physical threat;
- Being owned or controlled by an employer through mental or physical abuse of the threat of abuse;
- Being dehumanised, treated as a commodity or being bought or sold as property;
- Being physically constrained or to have restriction placed on freedom of movement.

COMMITMENT

Future Office Limited acknowledges its responsibilities in relation to tackling modern slavery and commits to complying with the provisions in the Modern Slavery Act 2015. Future Office Limited understands that this requires an ongoing review of both its internal practices in relation to its labour force and, additionally, its supply chains.

Future Office Limited does not enter into business with any other organisation, in the United Kingdom or abroad, which knowingly supports or is found to involve itself in slavery, servitude and forced or compulsory labour.

No labour provided to Future Office Limited in the pursuance of the provision of its own services is obtained by means of slavery or human trafficking. The company strictly adheres to the minimum standards required in relation to its responsibilities under relevant employment legislation.

POTENTIAL EXPOSURE

In general, Future Office Limited considers its exposure to slavery/human trafficking to be relatively limited. Nonetheless, it will take any steps necessary to ensure that such practices do not take place in its business nor the business of any organisation that supplies goods and/or services to it.

STEPS

Future Office Limited carries out due diligence processes in relation to ensuring slavery and/or human trafficking does not take place in its organisation or supply chains, including conducting a review of the controls of its suppliers.

Future Office Limited has not, to its knowledge, conducted any business with another organisation which has been found to have involved itself with modern slavery.

Signed _____

A handwritten signature in black ink, appearing to read 'Mark Norcliffe', is written over a horizontal line.

Mark Norcliffe (Director)

Date _____

A handwritten date '12/3/18' is written in black ink over a horizontal line.